

# GREAT FINBOROUGH PARISH COUNCIL

## Minutes of the Parish Council Meeting held on 20<sup>th</sup> June 2022 in Pettward Hall

Present: Cllr Sebastian Reeves (chair) Cllr James Spencer Cllr Lee Morgan  
Paula Gladwell – Clerk Cllr Penny Otton  
Cllr John Matthissen  
0 member of public

- 2022/2654 **Apologies for Absence** – Cllr Peter Turner, Cllr Simon Tarabella, Cllr Simon Waspe, Cllr Sharon Shipp
- 2022/2655 **Declarations of Interest in accordance with the council's Code of Conduct and requests for dispensations relating to Discloseable Pecuniary Interests** – None
- 2022/2656 **Minutes of Parish Council Meeting** - It was proposed by Cllr Reeves that the minutes of the previous Parish Council Meeting were approved, with all in favour. The Parish Council Meeting minutes of 9<sup>th</sup> May 2022 were signed as a true record.
- 2022/2657 **Public Participation** – No questions
- 2022/2658 **County Councillor Otton's Report** – Cllr Otton's report had been circulated and a copy is attached to these minutes.
- 2022/2659 **District Councillor Matthissen's Report** – Cllr Matthissen's report had been circulated and a copy is attached to these minutes.  
Discussion took place regarding a possible submission of comment to the National Grids East Anglian GREEN non statutory consultation and its proposals for the new overhead lines between Norwich, Bramford and Tilbury and the request from BMSDC for Parish Councils to support their submissions. Cllr Spencer declared a non pecuniary interest in the discussions as a holder of National Grid shares.
- 2022/2660 **Clerks Report** – It was confirmed that an objection comment be sent to the National Grid East Anglian GREEN consultation. Cllr Morgan will draft a response for approval by Cllrs before submission.  
Cllrs were asked to complete the additional questions for the new Code of Conduct for passing to BMSDC for adding to their Register of Interests.
- 2022/2661 **Planning** – There were no applications to consider.
- 2022/2662 It was noted that an appeal to the Secretary of State had been submitted for application DC/21/05733 APP/W3520/W/22/3294676 Phased construction of 2 no. Detached dwellings and new vehicular access, Land to north of Combs Lane. It was RESOLVED to submit no further comments to the appeal.
- 2022/2663 The following MSDC decisions were noted; DC/22/02213 Discharge of Conditions for DC/21/06549 – Condition 6 (Bat Licence), Valley Farm, Valley Lane APPROVED and DC/22/02012 (2212) Discharge of Conditions for DC/21/06549 – Condition 4 (Wildlife Sensitive Lighting Design Scheme) and Condition 5 (Biodiversity Enhancement Strategy) Valley Farm, Valley Lane – APPROVED and DC/22/01765 Erection of timber framed joinery workshop. Use Class E – Oakdene, High Road – WITHDRAWN and DC/22/005758 Change of Use of commercial use of outbuilding to residential use forming annex living accommodation – The Cottage, High Road – GRANTED and DC/22/01956 Discharge of Conditions for DC/21/06593 – Condition 3 (Access Surfacing) Condition 4 (Refuse Storage Details) Condition 5 (Surface Water Discharge Details) and Condition 7 (Electric Vehicle Charging Points) Maricks, Valley Lane – APPROVED and DC/22/01424 Erection of single storey extension and three bay cartlodge. The Cottage, High Road – GRANTED
- 2022/2664 **Finance** – The Finance report for June 2022 was approved.
- 2022/2665 The following payments were approved. Prop Cllr Spencer, sec Cllr Reeves with all in favour, Staff salaries for May.
- 2022/2666 Gipping Press £213.00
- 2022/2667 Jubilee Event food expenses PT £182.00
- 2022/2668 Heelis & Lodge Audit £235.00
- 2022/2669 Pettward Hall Hire £71.00
- 2022/2670 Salc Training £31.20
- 2022/2671 Fencing Pins & Stone PT £230.16
- 2022/2672 ICO Renewal £40.00
- 2022/2673 The completion of the Internal Audit by Heelis & Lodge was noted. The Internal Audit report had no recommendations.

- 2022/2674 **Village maintenance** – Replacement Posts at Church Road Village Green – Quotes to be sought and decision deferred to next meeting.
- 2022/2675 Equipment & Tree Works for Woodpecker Hill Group – It was agreed that representatives from the group be invited to the next meeting to discuss their requests, decision deferred.
- 2022/2676 Dog bin Valley Lane – It was confirmed that MSDC operatives had removed and repaired the bin and post and it was now back in situ.
- 2022/2677 Tree Survey & Tree and Hedge Management plan – It was noted that it was proving difficult to source quotes for a tree survey and alternative contractors would need to be sought. Deferred.
- 2022/2678 **Footpaths** – Cllr Spencer reported no issues at this time. The bridge on FP22 had not yet been repaired.
- 2022/2679 **Correspondence** – Car Park direction signs – It was agreed that provision of car park signs was warranted. Cllr Reeves will arrange a site visit to confirm best positions and calculate the quantity required. Options and costs will be sought for consideration at the next meeting.
- 2022/2680 Loss of verge in Valley Lane. It was noted that concerns have been expressed regarding the hedge encroachment over the verge along Valley lane. It was agreed that safe pedestrian exit off the road was compromised and a report would be forwarded to SCC for their consideration as the verge is their responsibility.
- 2022/2681 Commercial parking in Middlefield Drive car park – Discussion took place regarding commercial vehicles parked in the car park and how individual vehicle parking concerns could be addressed. It was agreed that parking in the public car parks was to be encouraged however there needed to be some method of dealing with individuals lack of respect for this public amenity. It was agreed to defer any decision on commercial vehicle parking to the next meeting.
- 2022/2682 Correspondence regarding the hedge height and tree shading of gardens was considered. It was noted that although sensitive to residents’ concerns Council had no general policy to maintain parish owned trees and hedges to specific heights. It was agreed that any individual complaint of shading would be considered, included in future tree surveys and financially estimated and work carried out if thought necessary and within current budgeting for maintenance work.
- 2022/2683 There were no comments to any further tabled correspondence.
- 2022/2684 **Local Needs Housing** – It was confirmed that a site visit was to take place with MSDC planners and housing officials. Councillors were asked to review the list of preferred Housing Providers as soon as possible to enable one to be chosen and then included in the site visit.
- 2022/2685 **Street Lights** – The SL Working Group are awaiting an updated quote from SCC Engineers.
- 2022/2686 **Annual Play Inspection** – It was confirmed that the offer from MSDC to carry out the annual play equipment inspection would not be accepted this year as an inspection of the new equipment had been carried post installation.
- 2022/2687 **Notice Board** – It was noted that the Greenbarnes quote for a Manmade timber 2 bay lockable door notice board with gold lettered named header and post mounted is quoted at £1911.57 plus £97.58 delivery + vat. Alternative quotes for similar notice boards were noted from Broxap Store at £1600 plus £190 delivery + vat and from Noticeboard Company at £2,574 It was agreed that final agreement on placing an order would be deferred to the next meeting once the cheaper quote could be confirmed.
- 2022/2688 **Matters to be brought to the attention of the council** – None

Next meeting will be held in Petteward Hall on Monday 11th July 2022 at 7.30pm